

# MANIPUR COLLEGE IMPHAL



## **Annual Quality Assurance Report (AQAR)** **of the IQAC** (Academic Year 2015-16)

*Prepared by*  
Internal Quality Assurance Cell (IQAC)  
Manipur College

*Submitted to*  
**NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL, BANGALORE**

## The Annual Quality Assurance Report (AQAR) of the IQAC (Academic Year 2015-16)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution	MANIPUR COLLEGE
1.2 Address Line 1	SINGJAMEI
Address Line 2	IMPHAL
City/Town	IMPHAL WEST
State	MANIPUR
Pin Code	795008
Institution e-mail address	manipurcollegeiqac@gmail.com
Contact Nos.	9862011510
Name of the Head of the Institution:	DR. R.K. RADHAKRISHORE SINGH
Tel. No. with STD Code:	0385-2445520

Mobile:

9436037840

Name of the IQAC Co-ordinator:

DR. S. BENJAMIN NATTAR

Mobile:

9862011510

IQAC e-mail address:

nattarsbn@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MNCOGN13468

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/66/RAR/013

1.5 Website address:

www.manipurcollege.net

Web-link of the AQAR:

<http://manipurcollege.net/files/Final-AQAR.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	70.60	2007	2007-2012
2	2 <sup>nd</sup> Cycle	B	2.52	2014	2014-2019
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

21/08/2007

2015-16

**1.8 AQAR for the year (for example 2010-11)**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR **2014-15 submitted to NAAC on 08/12/2015**
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

**1.10 Institutional Status**

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.11 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

NA

1.12 Name of the Affiliating University (*for the Colleges*)

MANIPUR UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

√

DST-FIST

√

UGC-Innovative PG programmes

NO

Any other (*Specify*)

NO

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers

11

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

0

2.4 No. of Management representatives

1

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

1

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Remodelled Teaching Plan of the Teachers. Remodelled the Students Feedback for general and Teachers quality. This has helped to improve the general academic atmosphere and teacher quality in the college. The feedback report has been submitted to the Government for taking necessary action to improve the infrastructure of the college

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
IQAC had initiated the establishment of various committees for the smooth conduct of academic and co-curricular activities of the college. The Academic Committee prepares an Academic Calendar well ahead of the Academic Year. Other committees and Students' Union take care of conducting co-curricular activities.	Academic activities were held as per the Academic Calendar. Co-curricular activities were held. Due to Social unrest in the state, sometimes disruptions had happened. However, steps were taken to have minimum number of class days and syllabus completed.

\* Attach the Academic Calendar of the year as Annexure.

Academic calendar is given in Annexure i.

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     Any other body

Provide the details of the action taken

Placed in Manipur College Teachers Association (MCTA) meeting where the report was minutely discussed and amended where required and the final draft was approved.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	7+7 = 14	NIL	NIL	NIL
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	<b>14</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Interdisciplinary	01	NIL	NIL	NIL
Innovative				



- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*  
Analysis of Feedback is given in **Annexure ii**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
77	41	35	NIL	01

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	50	5
Presented papers	7	17	5
Resource Persons	0	0	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Classes held according to Teaching Plans. Enrichment classes are conducted. Class notes, question banks are provided to students. Invited Lectures are organised by the departments.

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Exams conducted by University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

NIL

NIL

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Subject		No. of Students Appeared	Passed in I Division	Passed in II Division	Simple Pass	Total Passed	Pass %
<b>1. Bio-Chemistry</b>	Regular	50	6	33	0	39	
<b>Total</b>		<b>50</b>	<b>6</b>	<b>33</b>	<b>0</b>	<b>39</b>	<b>66.00</b>
<b>2. Botany</b>	Regular	61	3	56	0	59	
<b>Total</b>		<b>61</b>	<b>3</b>	<b>56</b>	<b>0</b>	<b>59</b>	<b>96.72</b>
<b>3. Chemistry</b>	Back	4	0	3	1	4	
	Regular	10	0	2	0	2	
<b>Total</b>		<b>14</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>6</b>	<b>42.85</b>
<b>4. Zoology</b>	Back	10	0	10	0	10	
	Regular	88	20	61	0	81	
<b>Total</b>		<b>98</b>	<b>20</b>	<b>71</b>	<b>0</b>	<b>91</b>	<b>92.85</b>
<b>5. Maths (Sc.)</b>	Regular	12	7	4	1	12	
<b>Total</b>		<b>12</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>12</b>	<b>100.00</b>

6. Maths (Arts)	Regular	3	0	2	1	3	
<b>Total</b>		<b>3</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>100.00</b>
7. Physics	Regular	24	0	13	0	13	
<b>Total</b>		<b>24</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>13</b>	<b>54.16</b>
8. Geography (Sc.)	Regular	4	2	2	0	4	
<b>Total</b>		<b>4</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>100.00</b>
9. Geography (Arts)	Regular	72	23	48	1	72	
<b>Total</b>		<b>72</b>	<b>23</b>	<b>48</b>	<b>1</b>	<b>72</b>	<b>100.00</b>
10. Economics	Regular	18	0	11	7	18	
<b>Total</b>		<b>18</b>	<b>0</b>	<b>11</b>	<b>7</b>	<b>18</b>	<b>100.00</b>
11. Education	Regular	35	3	25	4	32	
<b>Total</b>		<b>35</b>	<b>3</b>	<b>25</b>	<b>4</b>	<b>32</b>	<b>91.42</b>
12. English	Regular	23	1	15	7	23	
<b>Total</b>		<b>23</b>	<b>1</b>	<b>15</b>	<b>7</b>	<b>23</b>	<b>100.00</b>
13. Manipuri	Back	3	0	0	2	2	
	Regular	14	1	5	6	12	
<b>Total</b>		<b>17</b>	<b>1</b>	<b>5</b>	<b>8</b>	<b>14</b>	<b>82.35</b>
14. Philosophy	Regular	0	0	0	0	0	
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>
15. Pol. Science	Regular	32	0	3	23	26	
<b>Total</b>		<b>32</b>	<b>0</b>	<b>3</b>	<b>23</b>	<b>26</b>	<b>81.25</b>
16. History	Back	3	0	0	3	3	
	Regular	11	0	5	5	10	
<b>Total</b>		<b>14</b>	<b>0</b>	<b>5</b>	<b>8</b>	<b>13</b>	<b>92.85</b>
<b>Grand Total</b>		<b>477</b>	<b>66</b>	<b>298</b>	<b>61</b>	<b>425</b>	<b>89.09</b>

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teaching Plans of the Teachers are to be submitted to the IQAC at the beginning of the Academic year. Course Progress/Completion Reports are to be submitted at the end of the every 3 months. IQAC monitors the progress of the department. Besides the feedback from students help the identify the weakness and suggests measures for improvement.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	3
Faculty exchange programme	-

Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	4
Others	-

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	08	NIL	NIL
Technical Staff	-	-	-	-

### Criterion – III

## 3. Research, Consultancy and Extension

### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has constituted Research Advisory Committees for Arts and Science. These committees have advised all departments to carry out some sort of research activity in every department.

It has been made compulsory for all departments to have at least one research related activity in every department. The Heads of the departments have been asked to give a Plan of Action for the year and the Action Taken Report at the end of the year.

This move has energised the faculty members and brought out a positive change in the college.

Students too have been advised to take up small project works under the guidance of the teachers

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1	-	
Outlay in Rs. Lakhs		480000	-	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	10	
Non-Peer Review Journals	3	1	
e-Journals	-	2	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		DST	480000	
Minor Projects		1		
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					5
Sponsoring agencies					College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows

in	2 Faculty were Awarded PHD			1 by Manipur University 1 NERIST, Nirjuli Arunachal Pradesh			Of the institute the year
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3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

5
2

3.19 No. of Ph.D. awarded by faculty from the Institution

2
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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	-	SRF	-	Project Fellows	-	Any other	-
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3.21 No. of students Participated in NSS events:

University level	68	State level	31
National level	8	International level	

3.22 No. of students participated in NCC events:

University level	-	State level	80
National level	40	International level	-
			1

3.23 No. of Awards won in NSS:

University level	1	State level	
National level		International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	3
National level		International level	-

3.25 No. of Extension activities organized

University forum		College forum	2
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### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Digital India Week was organised from 4<sup>th</sup> July 2015 for a week.
2. The 3<sup>rd</sup> Manipur University NSS Week and 46<sup>th</sup> NSS Day were simultaneously observed on 24<sup>th</sup> September 2015.
3. Manipur University Day cum World Environment day was observed at the University campus participated by 33 students of the college.
4. "Youth for Clean India, Green India" was organised on 30<sup>th</sup> September 2015.
5. District Level Quiz Competition on the theme "Inclusive and Qualitative Electoral Participation", participated by students of the college.
6. Digital India Week Run was conducted participated by the volunteers of the college.
7. A Quiz Competition on RTI Week 2015 was organised by the Manipur Information Commission, participated by the students of the college, on 12<sup>th</sup> October 2015.
8. International Biodiversity Day was observed participated by the students of the college..
9. Independence Day Celebration was participated by the NCC cadets March Past Team.
10. Republic Day Parade was participated by the NCC cadets.
11. NCC cadets took part in the Traffic Regulation on Krishna Janmastami day on 6<sup>th</sup> September 2015.
12. World AIDS Day observance was participated by the NCC cadets on 1<sup>st</sup> February 2015.
13. Swatch Bharat Abhiyan was observed three times in the academic year.
14. Disaster Management Day was observed by the NCC cadets on 30<sup>th</sup> May 2015.
15. Volunteers donated blood in the Blood donation camp.
16. International Yoga Day was observed in the college.

Criterion – IV



## 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	23714.58 sq.mts.	-	-	23714.58 sq.mts.
Class rooms	22	-		22
Laboratories	6	-		6
Seminar Halls	2	-		2
No. of important equipments purchased ( 1-0 lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others (Indoor Stadium)	1	1	UGC	2

### 4.2 Computerization of administration and library

College administration is only partly computerised. Efforts are being made to fully computerise the administration. Due to non-posting of computer operators and sufficient administrative staff by the Government, the process is slow. The College on its own is planning to engage computer operators to do complete this task.

Computerisation process is nearing completion in the library. Library automation has been completed and the measures towards this end are:

- OPAC - OPAC - SOUL - 2  
(Online public access catalogue)
- *Electronic Resource Management package for e-journals*  
Inflibnet resources, Internet  
- Services for E-Journal Package  
Management(ERM)
- *Federated searching tools to search articles in multiple databases*  
- Soul - 2
- *Library Website* [www.manipurcollege.net](http://www.manipurcollege.net)
- *College Website* [www.manipurcollege.net](http://www.manipurcollege.net)
- *In-house/remote access to e-publications* – SOUL-server, Inflibnet

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2238	*	240	147465		147465*
Reference Books	19243	*	17	17474		17474*
e-Books	100000*					
Journals						
e-Journals	* Included in e-books					
Digital Database						
CD & Video						
Others (specify)						

\*Existing books value not known as supplied by Government

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	35	2	10	2	2	5	14	2
Added	1							
Total	36	3	10	2	2	5	14	2

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

ICT Promotion Cell of the college has ensured the proper functioning of all computer systems in the college. A number of teachers use their own personal laptops. All teachers are given training to operate computers, browse and download teaching materials. Printers and Photostat machines are provided to teachers for their use.

4.6 Amount spent on maintenance in lakhs :

i) ICT	2.42
ii) Campus Infrastructure and facilities	10.70
iii) Equipments	3.63
iv) Others	NIL
<b>Total :</b>	<b>16.75</b>

Criterion – V

## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has conducted meetings with the College Students' Union and has made them aware of the facilities available to them in the college.

The Cell has introduced new Feedback forms to elicit their views on the functioning of the college and the facilities in the college.

5.2 Efforts made by the institution for tracking the progression

So far no effort has been made for tracking the progression of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2063	NA	NA	NIL

(b) No. of students outside the state

01

(c) No. of international students

NIL

No	%
1109	54

No	%
954	46

Men

Women

Last Year (2015-16)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
<b>83</b>	41	57	1524	0	1705	576	49	63	1375	0	2063

Demand ratio: 1:1.5      Dropout %: 7

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

NIL

## 5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

## 5.6 Details of student counselling and career guidance

The Students Career Counselling Cell is conducting career guidance seminars and consultation programmes, etc, by inviting experts/professionals in different fields/areas outside the college. The cell used to organise a talk programme on career opportunities after graduation especially for the 5<sup>th</sup> and 6<sup>th</sup> semester students of the college.

Apart from this, the Cell makes various competitive and career related books available for students to read during off periods. Queries and doubts of the students in matter of further academic studies and competitive exams are clarified by the cell. Senior teachers also offer guidance to the students.

No. of students benefitted

120

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NOT KNOWN

## 5.8 Details of gender sensitization programmes

Manipur College has constituted a Women's Cell to address any complaint from students towards sexual harassment. The cell organised a programme to inculcate especially among the girl students, as awareness on gender sensitivity and gender injustice with reference to sexist remarks, discrimination and violence. This gender sensitivity helps to develop non-judgemental attitude to women and lead a better life of acceptance and appreciation of the individuality and dignity of women. The programme dealt with ensuring gender equality, non-discrimination and the protective safeguards against sexual harassment and other unsavoury remark on behaviour, to live as equal members in the society, participating equally in all social activities and responsibilities.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	4	10000
Financial support from government	SC-29 ST-49 OBC-235	211800 490980 Not known as

	UGC NER- Number not known	money is deposited directly into their bank account.
Financial support from other sources (Alumni)	2	6000
Number of students who received International/ National recognitions	Nil	Nil

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: As reported from the Grievance Redressal Cell, Women's Complaint Cell and the College Students' Union, no major written grievance has been reported. Minor grievance, if any, is addressed immediately.

### Criterion – VI

## 6. Governance, Leadership and Management

### 6.1 State the Vision and Mission of the institution

<p>The Vision: To grow into a multi-disciplinary study-centre for Academic Excellence.</p> <p>The Mission:</p> <ol style="list-style-type: none"> <li>1) To produce competent graduates in the field of Science, Social Science and Humanities, in order to meet the man-power needs of the country;</li> <li>2) To help our youths develop their potential to the full by cultivating right interests, attitudes, moral, intellectual, aesthetic and socio-economic values, in physical fitness and by disseminating scientific knowledge; and</li> <li>3) To foster among the staff and students the attitudes and values needed for developing good life styles.</li> </ol>
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### 6.2 Does the Institution has a management Information System

Yes. The information about the college is given in the college website. The College also publishes Manipur College Information Bulletin on a yearly basis.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Since curriculum has been provided by affiliating University, the College has no authority to alter it. The College has taken steps for effective delivery of curriculum by framing academic calendar, teaching plan, work allotment and course progress completion report.

### 6.3.2 Teaching and Learning

Teaching-learning forms the core of the college activity. As the students come from different socio-economic background, the first task of the college is to prepare a Students Profile to get a view of the composition of student community. The college minutely plans to execute the teaching-learning activities. For this purpose the college has constituted different committees for the smooth functioning of the institution. Academic committee takes up the task of preparing the Academic Calendar of the college on the basis of the University Academic Schedule and the General Holiday List of the Government. Academic Calendar indicates teaching-learning and evaluation schedules. Due care is also taken to fulfil the UGC norms regarding the minimum number of working and teaching days. Departments also prepare their own Departmental Calendar. Teachers hold Departmental meetings, for work allotment. Teaching Plans are prepared by each teacher. Course Progress is continually monitored by the departments and the Completion reports are submitted to the IQAC office.

### 6.3.3 Examination and Evaluation

Examination and evaluation is conducted by the University. The College has no role to play in making any change to the system. There is no internal evaluation. The students are informed of the pattern of question setting by the University. The teachers also prepare 'Question Bank' of their papers and conduct class tests and unit test to make the students familiar with the system of evaluation. The college has constituted an Examination Committee. The committee holds meetings at regular intervals. It is entrusted with the responsibility of ensuring the effective implementation of the evaluation reforms of the university.

### 6.3.4 Research and Development

Manipur College being an undergraduate college, activities related to research are limited to the faculty members who on their own take up research projects. Basic infrastructure like library, laboratories, ICT, inflibnet facilities are available in the college. Seminars and Conferences are organized at regular intervals. Students are encouraged to participate in the seminars. Departments have their own consultancy and some have linkage with University. The college does not have research committee, but it has constituted Research Advisory Committees, one for Arts and the other for Science.

The Committees function under the common Rules & Regulations for Committees / Cells of the college. They encourage the faculty members to undertake major/minor projects. The Committees have recommended that every department should undertake at least one MRP/minor Project. Some sort of research activity should go on in each department.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Significant initiatives implemented:

- a) One library staff has been inducted into the Committee
- b) Students/office staff/ are offered free access to library, e – library, inflibnet and Central Computer Laboratory facilities
- c) Department-wise free access to library facilities on alternate days
- d) Students are well informed to visit library during their off periods.
- e) The off period library timing is indicated in the general Time-Table
- f) The timing of the off periods is scheduled before the start of the practical class
- g) Xerox copying at nominal amount is available

#### 6.3.6 Human Resource Management

The College, being a Government institute, has no role to play in Human resource management

#### 6.3.7 Faculty and Staff recruitment

This is directly done by the Government.

#### 6.3.8 Industry Interaction / Collaboration

The state being industrially backward area, so far no effort has been made by the college.

#### 6.3.9 Admission of Students

Information on Admission to various courses offered by the college is widely published in the local media i.e. newspapers and local cable TV network which has connectivity throughout the state. Application Forms and Prospectus are made available at the college office to all the aspirants who wish to study in the college. Efforts are on to make the admission forms available online in order to attract students from outside.

The College ensures complete transparency in the admission process. The Principal constitutes an Admission Committee which scrutinizes the application forms and prepares a list of candidates purely on the basis of merit and norms fixed by the Government. The list is put up to the Principal for approval, after which it is displayed in the College Notice Board.



6.4 Welfare schemes for

Teaching	Government sponsored
Non teaching	Government sponsored
Students	Scholarship from Government and Donors.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NA	NO	NA
Administrative	NO	NA	NO	NA

6.8 Does the University/ Autonomous College declares results within 30 days? NOT APPLICABLE

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No effort has been made by the university in this regard

#### 6.11 Activities and support from the Alumni Association

MCAA Day was observed on Wednesday, the 16<sup>th</sup> July 2015 at Manipur College, which was attended by Principal, Faculty and students of the college, besides the Alumni members.

Guru Pujah was offered to the three senior most teachers of the college. Senior retired teachers were honoured on this day.

On 2<sup>nd</sup> August 2015, a Social Service Camp was organised within and outside the campus. It was participated by the members.

On 20<sup>th</sup> December 2015, a one Day Awareness Programme on the theme 'Why Alumni Association' was held. This has boosted the youngsters to join the association.

On 15<sup>th</sup> of May 2016, Executive meeting was held to chalk out programmes for the next academic year.

#### 6.12 Activities and support from the Parent – Teacher Association

NIL

#### 6.13 Development programmes for support staff

This has been arranged by the Government

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The Environmental Club maintains the campus green by planting trees, flower and medicinal plants in and around the campus. Regular green audit is undertaken by the cell.

NSS Units of the college organise regular programme to keep the campus clean and green.

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

College administration is streamlined. The IQAC has introduced a number of measures to improve the overall quality of the college. The Cell sends out all relevant information to the stakeholders for information and taking actions wherever it is required. The departments keep corresponding with the cell. The Committees formed by the college are doing their share towards quality assurance in the college. A new committee, named 'Beautification Committee' is a novel venture. This committee with the help of the staff and students has face lifted the beauty of the college.

In general, the measures introduced by the College administration and the IQAC have energised the staff and students and there is a visible change noticed in the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

In the beginning of the academic year, just after the reaccreditation, no major plan was planned. Plans are being framed from this academic year, for introduction of new courses of study.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Provided in Annexure iii.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The College has an active “Environmental Club’, functioning since 2007. The Club has been continuously working to spread the awareness of various environmental issues among the teachers, non-teaching staff and students, to keep the environment in and around the college clean and green. The Club has members from the teachers, non-teaching staff and students. With the aim of promoting cleanliness, environmental awareness and a green environment, the Environmental Club took up the following activities in the year 2015-16.

1. The College has been observing World Environment Day on 5<sup>th</sup> June on every year. It was observed in the current year also with the participation of students, non-teaching staff and faculty members.
2. The Club has organised tree plantation programmes and has been motivating the students to keep their surroundings green and clean by undertaking plantation of trees.
3. The Club has sensitized the students to minimize the use of plastic bags, not to throw them in public places as they choke drains and cause water logging and breeding mosquitoes.
4. A social service camp under the mission ‘Swacch Bharat’ was conducted on three times in the academic year at Manipur College. The camp was carried out by students’ union of the college in coordination with the NSS, NCC units and Environmental Club and joined by the teachers, staff and students.
5. The Environmental Club also plans to get an environmental audit conducted in order to ensure compliance with environmental regulations and to identify the areas where improvement can occur. “Youth for Clean India, Green India” was organised on 30<sup>th</sup> September 2015.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT analysis done was reflected in our Self Study Report (2013) for reaccreditation. There is no change as of now.

## 8. Plans of institution for next year

1. To open Post Graduate Courses in Life Sciences
2. To organise and conduct Service Entry courses for the College students and OBC students.
3. To organise Institutional, State and National level seminars.
4. To promote Institutional Social Responsibility by conducting Social service for the community
5. To give practice to students in preparing for examination by conducting Unit Tests at the institutional level.

Name: **Dr. S. Benjamin Nattar**



Signature of the Coordinator, IQAC

Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
Manipur College  
Imphal

Name: **Dr. R.K. Radhakrishore Singh**



Signature of the Chairperson, IQAC

**Dr. R.K. Radhakrishore Singh**  
Principal  
Manipur College

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### Abbreviations:


CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## Annexure i

### MANIPUR COLLEGE, IMPHAL ACADEMIC CALENDAR FOR THE YEAR 2015-2016\*

- |   |   |
|---|---|
| 1. Commencement of the Academic Session for Semester III <sup>rd</sup> & V <sup>th</sup> Semester       | : 4 <sup>th</sup> July 2015                                 |
| 2. Induction Ceremony for the I <sup>st</sup> Semester  | : 6 <sup>th</sup> July 2015                                 |
| 3. Commencement of I <sup>st</sup> Semester Class   | : 7 <sup>th</sup> July 2015                                 |
| 4. First Unit Test  | : 10 <sup>th</sup> – 16 <sup>th</sup> Sep. 2015             |
| 5. Second Unit Test   | : 15 <sup>th</sup> - 20 <sup>th</sup> Oct. 2015             |
| 6. Third Unit Test  | : 4 <sup>th</sup> – 7 <sup>th</sup> Nov. 2015               |
| 7. Collection of Feedback Forms   | : 15 <sup>th</sup> - 17 <sup>th</sup> Nov. 2015             |
| 8. Semester End Exams for I, III, V Semester students<br>Followed by Practical exams/ Winter Holidays   | : 25 <sup>th</sup> Nov 2015 - 27 <sup>th</sup> January 2016 |
| 9. Commencement of II, IV, VI Semester Class  | : 1 <sup>st</sup> Feb. 2016                                 |
| 10. First Unit Test   | : 26 <sup>th</sup> Feb – 3 <sup>rd</sup> March 2016         |
| 11. Second Unit Test  | : 4 <sup>th</sup> April – 9 <sup>th</sup> April 2016        |
| 12. Collection of Feedback Forms  | : 2 <sup>nd</sup> – 4 <sup>th</sup> May 2016                |
| 13. Semester End Exams for II, IV, VI Semester students<br>Followed by Practical Exams/Summer Vacations | : 17 <sup>th</sup> May – 14 <sup>th</sup> June 2016         |
| 14. Commencement of Next Session (Tentative)  | : First Week of July 2016                                   |

  
Purnima Haorongbam  
Convenor, Academic Committee

*\*This Academic Calendar is to be followed with Holiday List issued by the Principal, Manipur College*

**Annexure ii.**

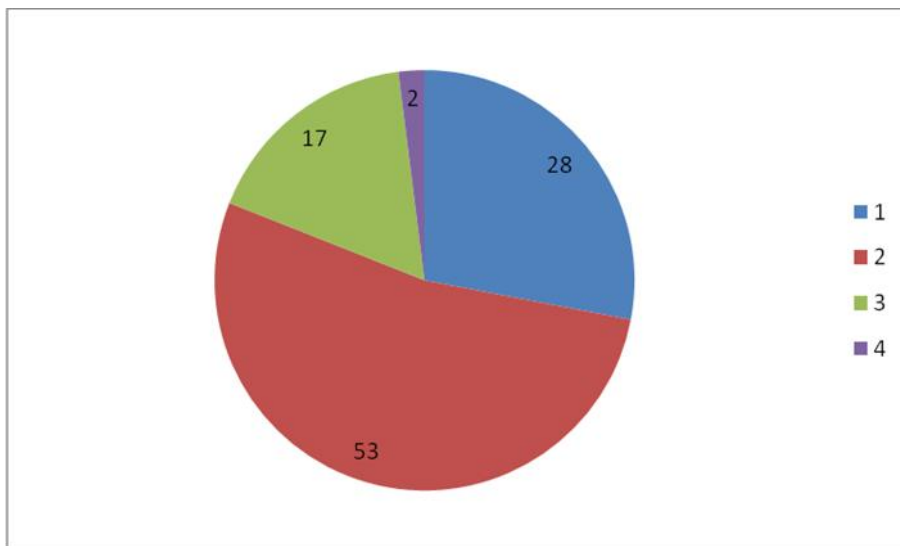
**ANALYSIS OF STUDENTS' FEEDBACK FOR THE YEAR 2015-16**

Manipur College Internal Quality Assurance Cell, after studying Feedback methods adopted in different Colleges and Universities, had restructured the earlier Feedback forms which were found inadequate and unscientific. The new forms were adopted by the College IQAC after threadbare discussions on each parameter also taking into account the local conditions.

A total of 100 feedback forms were distributed to students of the College. 53 of them have responded to the questionnaire. The consolidated form is attached at the end. The summary of the analysis of the Feedback according to different categories is given below in the form of pie chart.

**I. CURRICULUM AND TEACHING**

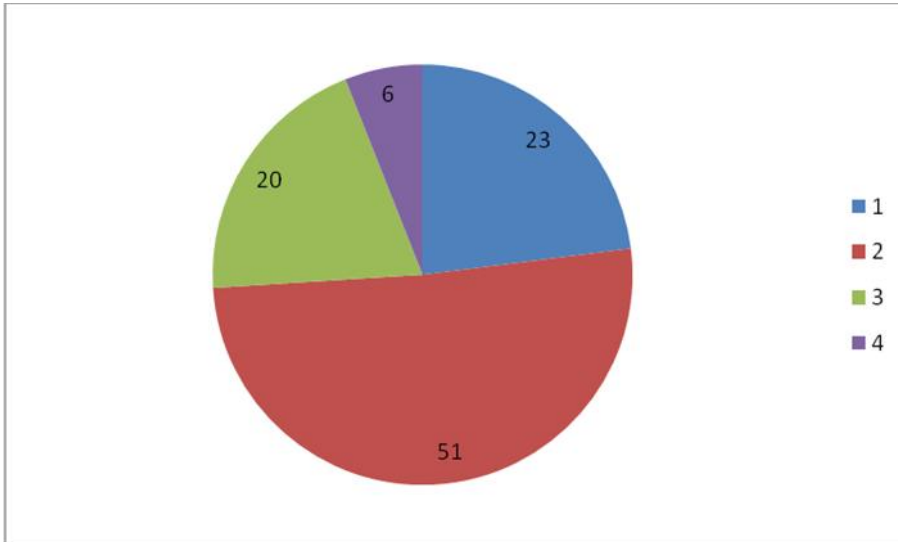
In Curriculum and Teaching, 28% of the respondents have found them to be very good, 53% of them good and 17% satisfactory, while for 2% of them found it unsatisfactory. In general, there is overall improvement as compared to the previous year.



- 1. Very good
- 2. Good
- 3. Satisfactory
- 4. Unsatisfactory

**II. TEACHER QUALITY**

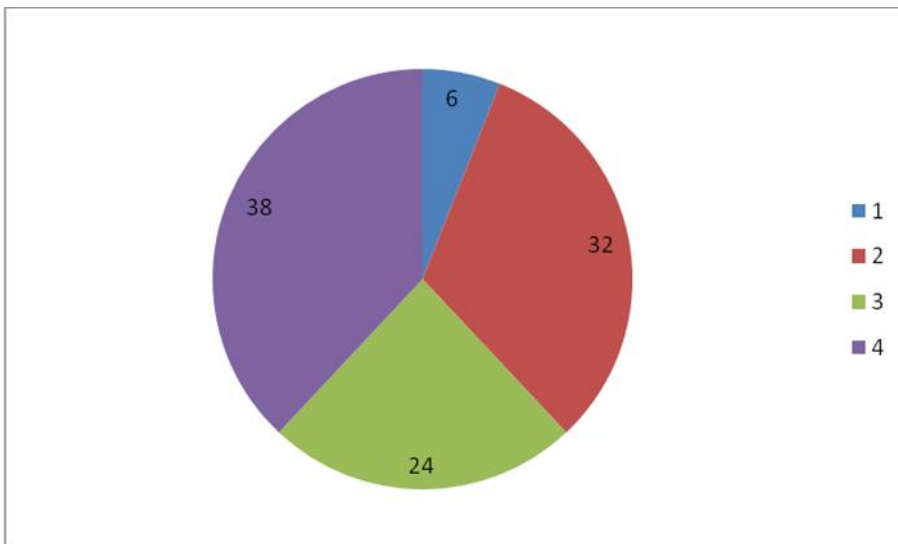
In Teacher quality 23% of the respondents have found them to be very good, 51% of them good and 20% satisfactory, while for 6% of them found it unsatisfactory. There is a striking similarity between this year and the previous year regarding Teacher quality.



1. Very good
2. Good
3. Satisfactory
4. Unsatisfactory

### III. INFRASTRUCTURE AND OTHER FACILITIES

It is in Infrastructure and other facilities, the College needs to improve substantially. In this sector, 6% of the respondents have found them to be very good, 32% of them good and 24% satisfactory, while for 38% of them found it unsatisfactory. Here, there is a marginal improvement as compared to the previous year. But in general, the infrastructure and other facilities have to be developed.



1. Very good
2. Good
3. Satisfactory
4. Unsatisfactory



Parameters	<i>Very Good</i>	<i>Good</i>	<i>Satisfactory</i>	<i>Unsatisfactory</i>	<i>Total</i>
<b><i>I. CURRICULUM AND TEACHING</i></b>					
1. Learning value (in terms of skills, concepts, knowledge, analytical abilities, or broadening perspectives)	24	21	7	1	<b>53</b>
2. Applicability/relevance of the subject to real life situations	15	15	21	1	<b>53</b>
3. Academic content of the course of study	16	32	5	0	<b>53</b>
4. Depth of the course content	13	33	6	1	<b>53</b>
5. Extent of coverage of course	12	37	3	1	<b>53</b>
6. Relevance/learning value of project/report	12	22	17	2	<b>53</b>
7. The syllabus of the course	17	29	6	1	<b>53</b>
8. Your background for benefiting from the course	13	38	2	0	<b>53</b>
<b><i>II. TEACHER QUALITY</i></b>					
1. Student-teacher relationship in the College as a whole	29	20	4	0	<b>53</b>
2. Student-teacher relationship in your Department	36	12	5	0	<b>53</b>
3. Attitude of teachers to extra curricular activities of the students	18	30	5	0	<b>53</b>
4. Knowledge base of the teacher (as perceived by you)	25	22	6	0	<b>53</b>
5. Communication Skills (in terms of articulation and comprehensibility)	4	40	9	0	<b>53</b>
6. Sincerity / Commitment of the teacher	25	20	8	0	<b>53</b>
7. Interest generated by the teacher in learning and related activities	23	27	3	0	<b>53</b>
8. Ability to integrate course material with environment/other issues, to provide a broader perspective	13	27	9	4	<b>53</b>
9. Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	7	28	18	0	<b>53</b>
10. Ability to design quizzes /tests /assignments / examinations and projects to evaluate students understanding of the course	7	29	15	2	<b>53</b>
11. Provision of sufficient time for feedback	4	28	18	0	<b>53</b>
12. Overall rating of the Teachers of the College	12	31	19	6	<b>53</b>

<b>III. INFRASTRUCTURE AND OTHER FACILITIES</b>	<b>Very Good</b>	<b>Good</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>	<b>Total</b>
1. Library facilities Library holdings (books and other learning resources) for the course	6	11	18	18	<b>53</b>
2. Computer facilities	1	6	14	32	<b>53</b>
3. Hostel facilities	0	2	3	48	<b>53</b>
4. Internet facilities	0	5	15	33	<b>53</b>
5. Recreational facilities	1	22	9	21	<b>53</b>
6. Extra-curricular activities	6	26	9	12	<b>53</b>
7. Sports facilities	9	25	9	10	<b>53</b>
8. Availability of adequate class rooms and furniture	6	18	4	25	<b>53</b>
9. Availability of toilets for faculty and students.	1	16	8	28	<b>53</b>
10. Maintenance and cleanliness of the Toilets	2	16	2	33	<b>53</b>
11. Maintenance of buildings and Furniture	5	13	19	16	<b>53</b>
12. The labs facilities at the College	3	20	19	11	<b>53</b>
13. Performance of administrative offices	4	22	18	9	<b>53</b>
14. Adequacy of Parking facilities	3	33	8	9	<b>53</b>
15. Roads inside the campus	4	16	28	5	<b>53</b>
16. Water resources at the College	1	17	17	18	<b>53</b>
17. Availability of Safe drinking water	5	15	16	17	<b>53</b>

### Annexure iii

#### BEST PRACTICE – 1

1. Title of the Practice : Committee System in the College

Goal: The goal of the Practice is

- to entrust the teachers with the task of overall development of the college,
- to facilitate the smooth functioning of the college through the committee system,
- to decentralize power and functions of the head of the institute,
- to create financial transparency in the college and
- to provide leadership training to the teachers.

2. The Context: The institute has a good number of teachers possessing managerial and administrative skills. Their services could be utilized for the smooth functioning and betterment of the college.

Through this system a sense of work-culture, belongingness, responsibility and commitment would develop amongst the teachers, thereby creating a healthy competitive atmosphere among them while engaging in various activities other than teaching-learning activities.

As the head of the institution is overburdened with office works, having a limited number of office staff, the committees have been formed to properly carry out the administration smoothly and efficiently.

3. The Practice : The details of the committees are as follows:

Sl. No.	Name of the Committee	Name of the Convenor
1	Academic Committee	Purnima Haorongbam, Asst. Prof. History
2	Overall Infrastructural Development Committee	Shri N. Raghmani Singh, HOD, Botany
3	Examination Committee	Shri Ng. Manaranjan Singh, Assoc. Prof, Mathematics
4	Research Advisory Committee (Arts)	Dr. S. Kipgen, Asst. Prof, History
5	Research Advisory Committee (Science)	Dr. Dr. S. Giri Singh, HOD , Bio-Chemistry.
6	Games & Sports Advisory Committee	Dr. Th. Arke Singh, Assoc. Prof, Political Science
7	N.S.S. Advisory Committee	P. Birchandra Singh – P.O. I (Boys) Dr. Janatun Begum – P.O. II(Girls)
8	Library Advisory Committee	Dr. L. Haokholet, Asst. Prof, History
9	Grievance Redressal Cell	Smt. Memchoubi Devi, Assoc. Prof, Botany
10	ICT Promotion Cell	Nanjest Thongbam, Asst. Prof, Geography
11	Environmental Club	Dr. Th. Premtia Devi, Asst. Prof, Economics
12	Canteen Management Advisory Committee	Smt. Th. Kamala Devi, Assoc. Prof, Zoology
13.	Women Complaint Cell	Smt. Th. Tilotama Devi, Assoc. Prof, Manipuri
14.	Campus Beautification Cell	P. Birchandra Singh, Co-Chairman

In addition to the above committees, the institute has two ad-hoc committees, namely Admission Committee and Election Committee. They work to see that democratic principles are maintained at the time of admission and students union election.

Each of the above committees has six to seven members with the Principal as its ex-officio Chairman. The Convenor, in consultation with the Chairman, convenes a meeting of the committee at least once in a semester to propose activities to be taken up, prepares the action-plan, monitor progress of the particular committee.

It is learnt from experience that in the present context it is imperative for the committees to work in coordination to achieve something really commendable for the college.

It has become a normal practice now-a-days, particularly in the academic world that interdisciplinary or multidisciplinary approach is considered the right approach. In this institute too the practice of interdisciplinary and multidisciplinary approaches has been duly encouraged. With this view, the above mentioned committees have been working together with conviction so as to provide both the teachers and the students a platform to enable themselves exercise democratic norms and principles of shared responsibilities and mutual co-operation.

4. Evidence of Success: In every common endeavour of the college, like the NSS camps, Social Freshers' Meets, Literary Meets and the observance of National and State festivals, all the committees have been working together and consequently every occasion considerably successful. This kind of co-ordination and collectivism worked efficiently during the conduct of Students' Union elections every year.

In the NSS Special Camps and observances of other functions held in the college campus, the aforesaid committees have helped the particular Organising Committees in selecting, engaging and inviting resource persons who would deliver lectures/talks on subjects like Food, Nutrition and Healthy Youth, Communal Harmony, National Integration, Entrepreneurship – What, Why and How, Climate Change- Causes and remedies, blood donation etc.

Library automation, Construction of Canteen building and Students' Union Office are some of the works that have been done within the stipulated time under the supervision of the respective committees.

Felicitations to the faculty members who have been awarded Ph.D. or M.Phil. Degree, have been successfully done with the initiatives of the committees like Research Advisory Committee, which is always a cheerful gathering to remember.

A new committee named 'College Beautification Committee' was constituted during this current academic year. This committee ensures that the college is not only kept clean, but beautiful. The committee organises beautification work at regular interval. It is our own way of contributing to the Swatch Bharat Mission.

5. Problems Encountered and Resources required:

- Insufficient number of the clerical staff of the college normally doubles the Principal's affecting workload, affecting the meeting-schedule of the committees. For smooth functioning of the committees, sufficient number of administrative staff is required.
- Though the two units of NSS and the Environmental Cub are keen enough to make the college campus clean and green, the progress is slow due to shortage of equipments for cleaning and gardening.
- Even though there is co-ordination among the committees, smooth running of the committees is sometimes hampered due to non-availability of support system.
- Erratic power supply also hampers the smooth works of the committees at different levels.

6. Notes:

- Members of the committees have been working sincerely. Even then, we need to work harder and more dedicatedly to achieve the goal set for the committees. At least one of the student representatives may be included in all committees, so that both the teachers and the students could work together more democratically, cordially and with better understandings, while the student-leaders also learn a lot about college administration. Because of the hard-work of the Admission Committee, intake of students belonging to the SC, ST, and OBC has increased.

Contact Details

Name of the Principal	:	<b>Dr. R.K. Radhakrishore Singh</b>
Name of the Institution	:	Manipur College
City	:	Imphal
Pin Code	:	795008
Accredited Status	:	B (2.52 CGPA)
Work Phone	:	Fax:
Website	:	<a href="http://www.manipurcollege.net">www.manipurcollege.net</a> ,
E-mail	:	manipurcollegeiqac@gmail.com
Mobile	:	0874584838

## BEST PRACTICE – 2

1. Title of the practice: Towards Green Campus for Healthy Environment.
2. The goal of the practice is
  - To promote green environment
  - To train students to become plant lovers and growers
  - To promote the importance of plants in the maintenance of healthy oxygen balance
  - To promote the use of biodegradable substances in and around the campus
  - To encourage the practice of tree plantation
3. The context:
  - The institution is highly conscious of its responsibility in issues related with environment related matters
  - Since only green plants capture carbon dioxide from the atmosphere and release oxygen, the campus should be made a green zone through concerned concerted efforts
  - The debate on Global Warming, Climate Change, Ecological degradation is common topic now a days. And the college cannot lag behind in this sphere.
  - Knowledge gained from awareness programs and seminars for keeping our environment free from pollution, lead to healthy environment, should be put into practical application by promoting green campus
4. The practice:
  - Resource persons from Life-Science, Chemistry and Environmental Studies are invited to deliver lectures on environmental issues.
  - Some plants having medicinal values and ornamentals have been planted in the campus as part of plant conservation practice of the institute. More such plants should be planted.
  - Care is taken to keep the campus free from pollutants and plastic wastes.
  - Dustbins are put in strategic locations for effective waste disposal.
  - All the students are enrolled as members of the college Environmental Club.
  - Students are encouraged to keep classrooms and campus clean.
  - Social service camps are organised periodically under the banner of NSS units and Environmental Club, ensuring cleaning works along the roadside
5. Encouraging Trends/Evidence of Success:
  - The campus is green and clean which stands as a proof of the collective efforts of the staff and students of the college.
  - Ornamental trees : Arancaria near the main Hall, the manicure jarol trees (Lagestromia regiosa), the evergreen flowers of Teoma and bottle brush, the ornamental flowers in front of office block and college garden are some of the encouraging trends or evidence of success in the practice.

6. Problems Encountered and Resources Required:

- Limitation of space, shortage of equipments and unavailability of saplings as and when required are also important constraints.
- Shortage of fund is another constraint for promoting green and clean environment.
- Fund should be made available to the club, apart from the voluntary contribution by teachers and students.
- Environmental Studies should be made compulsory paper.

7. Conclusion:

The general theme “Towards Green Campus Healthy Environment” and working towards achieving this desired goal may be regarded as one of the best practices in the college. It encourages students and teachers alike to prefer and preserve rare plants in the campus.

Contact Details

Name of the Principal	:	<b>Dr. R.K. Radhakrishore Singh</b>
Name of the Institution :	:	Manipur College
City		Imphal
Pin Code	:	795008
Accredited Status	:	B (2.52 CGPA)
Work Phone		0385-2445520
Website	:	<a href="http://www.manipurcollege.net">www.manipurcollege.net</a> ,
E-mail	:	manipurcollegeiqac@gmail.com
Mobile	:	0874584838